

Room Booking Terms & Conditions

Confirmation

All bookings remain provisional until confirmed with a fully completed booking form to be received no later than 14 days after the provisional booking was made in order to secure the booking.

The person(s) responsible for paying the booking fee must be specified on the Booking Form.

Payment

Finance will send an invoice so payment arrangements can be made.

Cancellation by the YMCA

We reserve the right to cancel the event at any time if it becomes aware that the booking may in any way prejudice the reputation or be contrary to the ethical principles of YMCABC or if the company becomes aware of any alteration in the client's financial situation.